

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 19, 2012 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Hamley at 7:15 p.m. with the following present:

Mayor, Russell Hamley
Council Member, Harry Beckwith III, PE
Council Member, Mark Maloy
Council Member, Jill Klein

City Manager, Mike Castro
City Secretary, Lorri Coody
City Attorney, Bobby Gervais

Council Members Rod Erskine and Joyce Berube were not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer and Pledge by Andrew Werley, Lead Pastor, Jersey Village Baptist Church**

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Jim Fields, 16413 St. Helier, Jersey Village, Texas (713) 466-0804 - Mr. Fields told Council that he wished to thank Danny Segundo, Director of Public Works and his Staff for their hard work. He explained that during the last month he had experienced two water main breaks on his street near his home and on both occasions Mr. Segundo's men responded immediately to fix the breaks. He told Council that he was only without water for less than 20 minutes on both occasions. He was very appreciative.

D. CITY MANAGER'S REPORT

City Manager, Mike Castro, gave his monthly report. In addition to the items listed below Police Chief Eric Foerster introduced Peace Officer Landon Davis, a new officer joining his department.

- 1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, and Budget Projections as of February 2012**
- 2. Open Records Request**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**

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5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **Capital Improvements Projects Report**
10. **Introduction of Peace Officer Landon Davis**

In response to the report, Mayor Hamley asked that more detail be provided on the Capital Improvement Projects Report, specifically stating that “in progress” is simply not enough information concerning project status.

Council also engaged in discussion about the Stop Sign Citations within Residential Areas Report, asking why so few citations are being written within the residential areas of the city. Chief Foerster explained that citations are being written on residential streets, but they are not being written for these type violations.

There was also discussion on the marked increase in public educational training being conducted by the Fire Department. Chief Bitz explained that the increased number of boy/girl scouts and school children visiting the department accounts for this increase.

The discussion ended with Council asking staff to provide an explanation on the difference between “red tag” and “notice letter” when it comes to code enforcement.

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on February 20, 2012, the Special Session Meeting held on February 20, 2012, and the Town Hall Meeting held on March 7, 2012.**
2. **Consider Resolution No. 2012-10, authorizing a joint resolution with Harris County establishing a Harris County Emergency Management organization consisting of City and County officers.**

RESOLUTION NO. 2012-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A JOINT RESOLUTION WITH HARRIS COUNTY ESTABLISHING A HARRIS COUNTY EMERGENCY MANAGEMENT ORGANIZATION CONSISTING OF CITY AND THE COUNTY OFFICERS.

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In calling the Consent Agenda for consideration, Mayor Hamley announced that he would like to remove item number 3 from consideration and for further discussion. With no discussion on the matter, Council Member Maloy moved to approve items 1, and 2 on the Consent Agenda. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Beckwith, Maloy and Klein

Nays: None

The motion carried.

Mayor Hamley then called item No. 3 on Consent as follows:

3. Consider Ordinance No. 2012-07, amending the budget of such city, for the fiscal year beginning October 1, 2011 and ending September 30, 2012, to cover cost associated with the operation of the city's fleet department.

Danny Segundo, Public Works Director, introduced the item. He told Council that the city's fleet department has experienced an unexpected amount of outsourced repairs due to accidents and unforeseen equipment failures. The department is in need of immediate funding to complete repairs and pay outstanding invoices.

Mr. Segundo explained that this budget amendment will allow for the department to utilize local vendors for these repairs.

Council had questions about the initial fleet budget. Mr. Segundo explained that the initial budget was \$30,000, but an additional \$3,000 was allocated to this line item in early March, making the fleet budget \$33,000. The \$3,000 allocation took place after the submittal and approval of the budget amendment request for this agenda item, which explains the reason that this budget amendment request sheet shows the current fleet budget at \$30,000 as opposed to \$33,000.

After limited discussion on this item, Council Member Maloy moved to approve Ordinance No. 2012-07, amending the budget of such city, for the fiscal year beginning October 1, 2011 and ending September 30, 2012, to cover cost associated with the operation of the city's fleet department. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Beckwith, Maloy and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-07

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET OF SUCH CITY, FOR THE FISCAL YEAR BEGINNING OCTOBER 1,

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2011 AND ENDING SEPTEMBER 30, 2012, TO COVER COST ASSOCIATED WITH THE OPERATION OF THE CITY'S FLEET DEPARTMENT; AND PROVIDING FOR SEVERABILITY.

F. REGULAR AGENDA

- 1. Consider Resolution No. 2012-11, authorizing the City Manager to terminate the contract with RBC Capital Markets and to enter into a contract with BOSC, Inc. for financial advisory services.**

Finance Director, Isabel Kato presented the item. Background information on the item is as follows: The firm of RBC Dain Rauscher has had an agreement for financial advisory service with the City since February, 2005. In 2008, the company changed the name to RBC Capital Markets but since the contract was approved Ryan O'Hara was our financial advisor and he has provided a great service to the City in that capacity.

On February 1, 2012, we were informed by Mr. O'Hara that he works for BOSC, Inc. as a Managing Director, Texas Public Finance, and on February 13th the City Manager and Finance Director met with Mr. O'Hara representing BOSC, Inc. and on February 15th with Mr. Duncan Lamme from RBC Capital Markets.

After comparing both companies and based on the experience of Mr. O'Hara with the City and the amazing service provided, staff recommended that council approve the contract with BOSC, Inc. for financial advisory service.

Ms. Kato introduced Mr. O'Hara who was present to answer any questions. Council asked Mr. O'Hara if there would be any costs associated with this change. Mr. O'Hara explained that his company only gets paid when services are needed such as for a bond election or when the City goes out for debt. Therefore, there will be no cost to the city in connection with the change or with the termination of RBC Capital Markets.

With limited discussion on the item, Council Member Klein moved to approve Resolution No. 2012-11, authorizing the City Manager to terminate the contract with RBC Capital Markets and to enter into a contract with BOSC, Inc. for financial advisory services. Council Member Maloy seconded the motion. The vote follows:

Ayes: Council Members Beckwith, Maloy, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2012-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, TERMINATING THE CONTRACT WITH RBC CAPITAL MARKETS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR FINANCIAL ADVISORY SERVICES WITH BOSC, INC.

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2. Consider Resolution No. 2012-12, setting a date and time to conduct the 2012-2013 Council/Staff Budget Retreat.

City Manager, Mike Castro introduced the item. He told Council every year, after the May Election, Staff meets with Council in a retreat setting to discuss the financial condition of the city. During this retreat, in addition to receiving information about the overall condition of the City, Council receives information about:

- Accomplishments achieved since the last retreat
- Supplemental requests being made for the upcoming budget year
- Short-term concerns for the City with a review of both short and long-term incentives
- Departmental presentations

Mr. Castro told Council that the proposed dates for this year's annual Council/Staff Budget Retreat are the:

- 1st Friday following the General Election (May 18, 2012)
- 1st Saturday following the General Election (May 19, 2012)
- 1st three days of the 2nd week following the General Election (May 21, 22 and 23, 2012)

This item is to select a date for the annual Council/Staff Budget Retreat.

Council engaged in discussion about the suggested dates and selected the 1st three days of the 2nd week following the General Election (May 21, 22 and 23, 2012).

Accordingly, Council Member Beckwith moved to approve Resolution No. 2012-12, setting the 1st three days of the 2nd week following the General Election (May 21, 22 and 23, 2012) as the date and 6:00 p.m. as the time to conduct the annual Council/Staff Budget Retreat. Council Member Maloy seconded the motion. The vote follows:

Ayes: Council Members Beckwith, Maloy, and Klein

Nays: None

The motion carried.

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

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- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Klein: Council Member Klein reminded everyone that the Spring Fling will be held at the Pavilion on March 23 beginning at 6:30 p.m. There will be hamburgers and hotdogs. The cost is 25 cents per food item. She also said that the annual Easter Egg Hunt is April 1 from 2:00 to 4:00 p.m.

Council Member Maloy: Council Member Maloy thanked City Staff for all their hard work and he thanked the residents for their support.

Council Member Beckwith: Council Member Beckwith also thanked City Staff for their hard work.

Mayor Russell Hamley: Mayor Hamley asked Staff to check into the red truck that is being parked in the grass along Village Drive. He stated that he has seen the truck parked there every night for the past week and would like a report concerning this violation.

J. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:41 p.m.

Lorri Coody, City Secretary